

Instructions to your Bank or Building Society to pay by Direct Debit.

**Please fill in the whole form using a ball point pen and send to Listening Books at the above address. Please include member name and contact details with this form.**

**Payment Frequency:**  
please tick and  
indicate amount

In full £.....

6 monthly  
£.....

Quarterly  
£.....

Monthly  
£.....

**Please see reverse  
for payment  
structure**

Originator's identification Number 

8	3	6	0	5	2
---	---	---	---	---	---

Name(s) of Account Holder(s)



Bank / Building Society account number

Bank Sort Code

--	--	--	--	--	--	--	--

--	--	--	--	--	--

**Instructions to your Bank or Building Society:**

Please pay Listening Books Direct Debits from the Account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Listening Books and if so, details will be passed electronically to my Bank / Building Society.

**Name and full postal address of Bank or Building Society**

To the Manager:

Address:



Post Code:

Signature(s)

Reference no: 

--	--	--	--	--	--	--	--	--	--

 (office use only)

**Banks or Building Societies may not accept Direct Debit instructions for some types of account**



**This guarantee should be detached and retained by the payer**



**The Direct Debit Guarantee**

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Listening Books will notify you 30 working days in advance of your account being debited or as otherwise agreed. If you request Listening Books to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Listening Books or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Listening Books asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## Fee Structure - For Reference Only

### **Postal MP3 CDs and Online: Downloads & Streaming**

**Yearly (in full)      £45**

**6 Monthly              £22.50**

**Quarterly              £11.25**

**Monthly                £3.75**

### **Postal MP3 CDs**

**Yearly (in full)      £35**

**6 Monthly              £17.50**

**Quarterly              £8.75**

### **Online: Downloads & Streaming**

**Yearly (in full)      £20**

**6 Monthly              £10**

**Quarterly              £5**